****

**Qualification List for iGRAD Doctorate-Transcript**

**General Information on Issuance of the Doctorate-Transcript**

As a member of iGRAD you can obtain a Doctorate Transcript which confirms your membership and lists your key skills obtained during your doctoral research phase. With the Doctorate Transcript you can **certify all qualification relevant activities** such as participation at conferences, teaching experiences, publications and more.

If you provide us with all the necessary and correct information, you will get a professional high-quality printed certificate for your job application portfolio. Therefore, please fill out this form as precisely and comprehensively as possible.

Where necessary, iGRAD will contact you for additional information.

**How to complete the Qualification List Form**

**Remarks:** Please, stick closely to the standardized layout of the examples provided in each box.

 List qualifications in **chronological order**, starting with the latest.

**Deadline**: Please check our website: <https://www.igrad.hhu.de/doctorate-transcript>

Please send this form via email to iGRAD@uni-duesseldorf.de and **put your supervisor and the persons responsible of your graduate school in Cc**.

**FirstName LastName**

**Used Pronouns**

[ ]  she/her/hers [ ]  he/him/his [ ]  they/them/theirs

[ ]  other:

**Title of your dissertation**

Please list the EXACT TITLE of your dissertation as published. If title is in German please give the English translation in brackets, e.g.

„Simultane Untersuchung von ultrakurzen Laserpulsen und laserbeschleunigten Elektronen”

[‘Simultaneous Measurements of Ultrashort Laser Pulses and Laser Accelerated Electrons’]

**Main Supervisor**

STICK TO THE FOLLOWING GERMAN EXAMPLE ENTRY:

Prof. Dr. Dr. Margarete Musterfrau

Institut für Musterforschung

Heinrich-Heine-Universität Düsseldorf

**Second Supervisor(s) / Mentor**

see example above

**Date of Doctoral Examination (**if known**)**

**1. Scholarships/Associations in structured PhD programs and/or research networks**

STICK TO THE FOLLOWING EXAMPLE ENTRIES:

Full Member of the International Research Training Group (IRTG) 1150 ‘Homotopy and Cohomology’: MM/YYYY-MM/YYYY.

Associated member of the Manchot Graduate School Molecules of Infection: MM/YYYY-MM/YYYY.

[ ]  full member [ ]  associate member

**iGRAD Membership**

THIS SECTION WILL BE FILLED IN BY THE iGRAD-OFFICE

**2. Scientific publications**

Only manuscripts already **published or accepted** for publication will be listed in the PhD-Transcript.

PLEASE FORMAT THE **DOI** OF YOUR PUBLICATION USING <https://citation.crosscite.org/>

CITE IN CHRONOLOGICAL ORDER IN FORMATTING STYLE ‘harvard-imperial-college-london’ IN LANGUAGE ‘en-US’.

Deitersen, J., El-Kashef, D. H., Proksch, P., & Stork, B. (2019). Anthraquinones and autophagy – Three rings to rule them all? Bioorganic & Medicinal Chemistry, 27(20) p.115042. https://doi.org/10.1016/j.bmc.2019.115042

**3. Other publications and patents**

STICK TO THE FOLLOWING EXAMPLE ENTRIES:

Meyer zu Berstenhorst S, Jaeger KE, Pietruszka J (2010): „CLIB-Graduate Cluster Industrial Biotechnology: Ein neuer Weg zur Praxisnahen Doktorandenausbildung“ in: Neues aus Wissenschaft und Lehre – Jahrbuch der Heinrich-Heine-Universität Düsseldorf 2008/2009, pp. 597-605, Düsseldorf University Press, 2010; ISBN 978-3-940671-33-2.

Dumpitak C, Riesner D (2005): Der Beweis der Prionenhypothese. Biologie in unserer Zeit (BIUZ) 35(6): 374-383.

Willbold D, Wiesehan K (2001/2002): Patent filed (national: DE 10117281A1, international: PCT/EP02/03862): ‘Peptide for diagnosis and therapy of Alzheimer's disease’.

**4. Conferences and conference presentations**

STICK TO THE FOLLOWING EXAMPLE ENTRIES:

2nd Annual bio-N3 MR Netzwerk NRW meeting – *Attended conference (Forschungszentrum Jülich, Germany, YYYY)*

International Conference on Vacuum Ultraviolet and X-ray Physics – *Poster Presentation:* ‘*Pre-plasma dependence of relativistic surface harmonic generation’ (Vancouver, Canada, 2010)*

Scanning Probe Microscopies and Organic Materials XVII – *Talk: ‘Atomic force spectroscopy measures induced structural changes in Sensory Rhodopsin II’ (Bremen, Germany, 2009)*

**5. Prizes and Honors**

STICK TO THE FOLLOWING EXAMPLE ENTRY:

FirstName LastName was awarded a Student Travel Stipend by the ENC for his/her/their attendance to the 50th ENC conference.

Poster prize of the study group Biophysics at the Trinational Fall Meeting GBM (Aachen, Germany, 2009).

**6. Scientific courses, seminars and other presentations, research visits**

STICK TO THE FOLLOWING EXAMPLE ENTRIES:

Annual progress presentation at joint seminars with a collaborating research group from Sweden (Järvsö, Sweden in 2007, 2009 and Bad Honnef, Germany in 2008).

Microscopy workshop ‘Discover new dimensions of sensitivity fluorescence microscopy’, Carl Zeiss MicroImaging GmbH, an der Universität zu Köln, (Köln, Germany, 08/2005: 5 hours).

Attendance at lectures by graduate school XYZ.

**7. Additional courses in transferable skills (next to iGRAD curriculum)**

STICK TO THE FOLLOWING EXAMPLE ENTRY:

Participation in the Selma-Meyer-Mentoring Program of Heinrich Heine University Düsseldorf for female doctoral researchers, Düsseldorf, Germany, 08/2009-12/2010, including following workshops:

-Basics for Successful Leaders, 02/2015; 16 work units (45 minutes each)

-Recognizing and Resolving Conflict, 11/2014 and 01/2015; 16 work units (45 minutes each)

Participation in an Online-Workshop ‘Citizen Science’ by the Citizen-Science-Network „Bürger schaffen Wissen“, 10/2020; 3 days (2 hours each).

**8. Participation in teaching at university level**

STICK TO THE FOLLOWING EXAMPLE ENTRY:

Supervision of a Master student during their Master thesis in psychology (2 months).

Supervision of an exercise course within module ‘Theoretical Plasma Physics’ (2007-2008).

Development of examination questions for the module ‘Proteins and Ligands’ (2007).

**9. Responsibilities and other achievements**

STICK TO THE FOLLOWING EXAMPLE ENTRY:

Administration of project related funding (contributions to research expenses as granted by the NRW Research School BioStruct).

Settling in of two new research group members (doctoral and post-doctoral fellows) including initial training in atomic force microscopy and force spectroscopy.

**10. iGRAD Workshops**

THIS SECTION WILL BE FILLED IN BY THE iGRAD-OFFICE